

We consider applicants for all positions without regard to age, race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sexual orientation or sex of any person or any other legally protected status pursuant to CALIFORNIA'S FAIR EMPLOYMENT PRACTICES AND HOUSING ACT, CALIFORNIA LABOR CODE and other relevant federal, state and local laws.



Name: _____ Email Address: _____
First Middle Last

Street Address: _____ Apt. No.: _____

City: _____ State: _____ Zip: _____ Phone: _____

Have you ever applied to Boys & Girls Clubs of Garden Grove? No Yes Give Dates: _____

Have you ever volunteered for Boys & Girls Clubs of Garden Grove? No Yes Give Dates: _____

If Yes, Club name and reason for leaving: _____

How did you hear about this volunteer opportunity? _____

Name of Referral: _____

Do you have any relatives in our employ? No Yes

If yes, please list name and Club location: _____

AVAILABILITY

Date you are available to start volunteering: _____ Total hours available per week: _____

Date / Time Available: Mon - _____ / Tue - _____ / Wed - _____ / Thurs - _____ / Fri - _____

If approved, can you provide proof of identity and authorization to volunteer in the U.S.? No Yes

As an adult, have you ever been convicted (or are currently out on bail or out on your own recognizance pending trial) of a felony, or misdemeanor other than a traffic violation? No Yes

If yes, please explain: _____

(A criminal record does not constitute automatic bar to employment, but will be considered in terms of the work performed).

EDUCATION

Education	Name of School	Course of Study	Number of Years Completed	Diploma/Degree Completed
High School				
Community College				
College/University				
Graduate/Professional				
Other/Specialty				

EMPLOYMENT EXPERIENCE AND REFERENCES

List all positions you have held in the past ten (10) years. Account for volunteer, part-time military, summer positions, and periods of unemployment, etc. It is critical that you provide complete information. List each change of title or promotion separately. Resumes may be attached but **WILL NOT** be acceptable in lieu of **COMPLETE ANSWERS**. **DO NOT WRITE "SEE RESUME"**. Start with you present or most recent position and work backwards.

Employer:	Dates Employed		Work Performed
Address:	From	To	
Phone Number(s):	Hourly Rate/Salary		
Starting/Present Job Title:	Starting	Final	
Supervisor:			
Reason for Leaving:			
			May we contact? <input type="checkbox"/> No <input type="checkbox"/> Yes

Employer:	Dates Employed		Work Performed
Address:	From	To	
Phone Number(s):	Hourly Rate/Salary		
Starting/Present Job Title:	Starting	Final	
Supervisor:			
Reason for Leaving:			
			May we contact? <input type="checkbox"/> No <input type="checkbox"/> Yes

Employer:	Dates Employed		Work Performed
Address:	From	To	
Phone Number(s):	Hourly Rate/Salary		
Starting/Present Job Title:	Starting	Final	
Supervisor:			
Reason for Leaving:			
			May we contact? <input type="checkbox"/> No <input type="checkbox"/> Yes

Comments: Include explanation of any gaps in employment.

REFERENCES - Professional References only. Please do not list family & friends.

Name:	Phone:	Relationship:
Address:		
Name:	Phone:	Relationship:
Address:		
Name:	Phone:	Relationship:
Address:		

VOLUNTEER OPPORTUNITIES YOU ARE INTERESTED IN

Volunteer Positions

- Gardening
- Language Assistance
(please specify language: _____)
- Written Translation Assistance
(please specify language: _____)
- Preschool Classroom Support
- Elementary Classroom Support
- Teen Services Classroom Support
- Arts & Crafts Instruction
- Drama/Performing Arts Instruction
- Music Instruction
- Dance Instruction
- Coaching
(please specify sport: _____)
- Homework Help/Tutoring
- Sign-out Table Support
- Other: _____

Internship Positions

- Health Sciences Education Intern
- Health & Wellness Intern
- Library Development Intern
- Program Support & Evaluation Intern
- Case Management Intern
- Child & Adolescent Studies Intern
- Human Services Intern
- Family Support Intern
- Program Evaluation Intern
- Marriage & Family Therapy
 - Intern
 - Trainee

Internships are a learning opportunity, reserved for students pursuing coursework that is relevant to the content of the position. More information regarding qualifications and experience gained for each position is available on the relevant position description.

Applicant Statement

I certify that I have not knowingly withheld any information that might adversely affect my chances to volunteer and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that an omission or misstatement of material fact on this application or on any document used to secure a volunteer opportunity shall be grounds for rejection of this application, regardless of the time elapsed before discovery.

I agree to be fingerprinted and to furnish proof of age, identity and legal right to work in the United States, as may be directed. I hereby authorize this organization to thoroughly investigate my references, work record, education, and other matters related to my suitability for volunteer work and, further, authorize the references I have listed to disclose to the organization any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the organization, my former employers, and all other persons, corporations, partnerships, and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

This application for a volunteer opportunity shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered beyond this time period should inquire as to whether or not applications are being accepted at that time.

In the event of a volunteer assignment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the organization.

Signature of Applicant

Date